

2020

Covid-19 Risk Assessment

OJ Health and Safety
Chartered Safety and Health Practitioners
53 Dale Street
Ossett
WF5 9HF
Telephone: 01924 261789
Email: admin@ojsafety.co.uk
Website: www.ojsafety.co.uk

Risk Assessment Number:LSLCS-GG1	Customer:	Location: DIAL HOUSE	02/08 Date: /2020
Brief description of task: •Gardening Group		Relevant Legislation:	
Equipment Used: •		<ul style="list-style-type: none"> • Health and Safety at Work Act etc 1974 • Management of Health and Safety at Work Regulations 1999 • The Provision and Use of Work Equipment Regulations 1998 • The Personal Protective Equipment at Work Regulations 1992 • Covid 19 Government Guidelines 	

Hazard Identified	Who may be harmed	P	S	Risk rating before controls applied	Control measures to be implemented	P	S	Risk Rating after controls applied
Covid 19 and the Corona Virus -	Staff Other Contractors	2	4	8	<ul style="list-style-type: none"> • Upon arrival at Dial House, people’s temperature to be tested before entering the grounds or building. • All entering and exiting Dial House grounds for the gardening group should be via the back gate. • All people should still endeavour to stay 2 metres apart where possible, including outside. • To facilitate track and trace, a log must be kept of all persons present, (filled in upon arrival after checking of temperature) to include contact phone number and current address. This will be kept by the staff member to ensure visitor confidentiality and added to the shared drive file immediately after the group. • In outdoor settings there is no requirement for face coverings but people should endeavour to stay 2 metres apart where at all possible. If not wear masks/face shields. • In confined spaces such as inside Dial House. people should wear a face covering which can include a face shield or a mask. It is recommended that during the gardening group, only ONE person 	1	4	4

prevention and control	Client Staff Members of the Public				<p>to enter Dial House (via back door) at a time for use of toilets, kitchen facilities etc,.</p> <ul style="list-style-type: none"> • Face masks should be used at all times when sharing transport or using public transport, or if 2m social distancing cannot be maintained. • If workers have no option but to share transport, Good ventilation should be used (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission. • If workers have no option but to share transport, vehicles will be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces. • Employees and sub-contractors should avoid any contact with any other person on site and wash their hands regularly. The Business will ensure the supply of hand sanitiser or other appropriate hand washing substance. • If workers have no option but to share transport, Good ventilation should be used (i.e. keeping the windows open) and facing away from each other may help to reduce the risk of transmission. • If workers have no option but to share transport, vehicles will be cleaned regularly using gloves and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces. • Anyone who has a high temperature or a new persistent cough or any other of the published symptoms of Covid 19 should NOT come to site & follow the guidance on self-isolation. Anyone who is a vulnerable person 			
------------------------	---------------------------------------	--	--	--	---	--	--	--

					<p>(by virtue of their age, underlying health condition, clinical condition or are pregnant) should NOT come to site & follow the guidance on self-isolation. Anyone who is living with someone in self-isolation or a vulnerable person should NOT come to site & follow the guidance on self-isolation.</p> <ul style="list-style-type: none"> • Employees must always aim to keep 2 meters between each other at all times and where this cannot be avoided then other controls such as disposable face masks and disposable gloves will be worn • Staff will wash their hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on, and after removing it • when wearing a face covering, staff will be instructed to avoid touching the face or face covering, • Staff will be instructed to change the face covering if it becomes damp or they have touched it • Staff should change the face covering daily • If the material is washable, staff will be told to wash in line with manufacturer's instructions. If it's not washable, they should dispose of it carefully in the usual waste 			
--	--	--	--	--	---	--	--	--

This Risk Assessment must be reviewed, amended and signed by the supervisor and the contents understood by the working party prior to work commencing. All operatives will at all times wear the required PPE as designated by their supervisor.

Whilst on site all operatives will keep good housekeeping.

Signed: Richard Barber

Date: 2nd August 2020